

ARMY PUBLIC SCHOOL
DHAR ROAD, PO SATTANI-182101

(www.apsdharroad.com)

Mob No- 9622011071

Land Line No – 01992-294867 (Civil)

Email ID: apsdharroad@gmail.com

NOTICE INVITING QUOTATIONS
ARMY PUBLIC SCHOOL DHAR ROAD

1. Principal APS Dhar Road on behalf of the Chairman APS Dhar Road invites sealed quotations from eligible Printing/Stationery vendors/firms for **Procurement of Office Stationery, Ink for Printers and Printing of Registers for APS Dhar Road**. Vendors/Firms are requested to quote rate each for item separately as specified in list **Annexure 'A'** and **Annexure 'B'** to this Notice.
2. Cost of material, transportation and labour charges and applicable taxes etc complete should be mentioned.
3. GST Number of the firm is required to be quoted.
4. Interested Firm/Vendor can visit the school on any day to clarify any query with regard to the above project. Vendors are requested to refer samples of the printing material (Registers/Files) in school before quoting the rates for the same.
5. Last date for submission of bids by 1600 hr on **07 Mar 2024**. The sealed bids should be deposited/reach by the due date and time. The responsibility to ensure this lies with the bidder. Bids received beyond the time and date given above shall be rejected.
6. Sealed bids should be sent by registered post at the address given below so as to reach by the due date and time. No responsibility will be taken for postal delay or non-delivery/non receipt of bid documents.
7. Location of the tender Box: Army Public School, Dhar Road.
8. Address of the School is as under:-

Army Public School, Dhar Road
PO-Sattani, Pin -182101
Jammu & Kashmir (UT)
9. This school reserves the right to change or vary any part thereof at any stage and also reserves the right to withdraw the project, should it become necessary at any stage/reject the quotations on **Technical Grounds/Incomplete Specification**.
10. TDS/ Taxes will be deducted as per the present rules while making full and final payments


(Dr Jyoti Bedyal)
Principal
APS Dhar Road

SCHOOL STATIONERY DEMAND FOR QE JUN 2024
SESSION 2024-25 : APS DHAR ROAD

Ser No	Items	Den	Qty for QE JUN 24
1	A4 Size Paper	Rims	250
2	Legal Size Paper	Rims	15
3	Binder Clips Oddy Big	Pkts	1
4	Binder Clips Oddy Medium	Pkts	1
5	CD Marker Black	Nos	3
6	CD Marker Green	Nos	3
7	Permanent marker	Nos	1
8	Yellow Envelope (A-4)	Pkts	1
9	Yellow Envelope Large	Pkts	2
10	White Envelope	Pkts	1
11	Yello envelope with cloth	Pkts	1
12	Highlighter	Nos	1
13	Whitener	Nos	2
14	Pencil Packet	Nos	4
15	Crepe Paper (Yellow)	Roll	1
16	Crepe Paper (Green)	Roll	1
17	Eraser	Pkt	1
18	Blue Pen V 0.5	Nos	3
19	Green Pen V 0.5	Nos	5
20	Red Pen V 0.5	Nos	3
21	Talc Roll Big	Roll	1
22	Talc Roll for Register cover (good quality)	Roll	1
23	Blue Ball Pen (Reynolds)	Pkts	4
24	Fevistick Medium	Pkts	4
25	Flag Plastic (Multicolor)	Pkts	5
26	Stapler Pin Large	Boxes	1
27	Sticky Pad	Nos	1
28	Stapler Pin Small	Boxes	1
29	File Binder	Nos	3
30	Yellow Charts	Nos	33
31	Red Tape	Nos	1
32	Poker	Nos	1
33	Blank CDs	Pkt	1
34	Paper Cutter (Big)	Nos	2
35	Stapler Small	Nos	3
36	Stapler Large	Nos	2

37	Scale Steel (2ft)	Nos	1
38	Box File	Nos	10
39	Scrap Book	Nos	1
40	Transparent Tapes (Big Size)	Nos	1
41	Transparent Tapes (Medium Size)	Nos	3
42	Scissors (Big)	Pair	2
43	Scissors (Small)	Pair	1
44	Chart Paper (Pink)	Nos	1
45	Black Chart Paper	Nos	25
46	White Board Marker	Nos	1
47	Fevicol Bottle (Medium)	Nos	3
48	Fevicol Bottle (25 ml)	Nos	5
49	Chart Paper (White)	Nos	51
50	Fluorescent Papers (All colours) (Full sheet)	Nos	75
51	Gift Paper (wrap Paper)	sheets	50
52	Fluorescent Papers (All colours) (A4 sheet)	Pack	3
53	Handmade Paper (Blue/ Yellow/ Red /Green)	Nos	7
54	Photo Paper Sheets	Pkt	5
55	Hot Glue gun	Pcs	1
56	Glue gun Sticks	Pcs	5
57	Handmade Paper (Pink)	Nos	6
58	Chart Paper (Yellow)	Nos	50
59	Ivory Sheet	Nos	14
60	Golden Paper	Nos	13
61	Silver Paper	Nos	13
62	Fevicol (500 ml)	Nos	1
63	Glitter Tape (Full Length)	Pack	2
64	Brown Tape (Plain) 1"	Nos	2
65	Brown Tape (Plain) 2"	Nos	2
66	Cello Tape (Plain) ½ "	Nos	6
67	Cello Tape (Plain) 1"	Nos	5
68	Cello Tape (Plain) 2"	Nos	4
69	Foam/both side Tape 1"	Nos	8
70	Glitter paper (Multicoloured)	Pack	3
71	Mandala Art Book	Nos	1
72	Paper Pins	Boxes	3
73	Push Pins	Pack	1
74	Cutter Blades (Big)	Pkts	2
75	Cutter Blades (Small)	Pkts	1
76	Poster Colour (12 shades)	Packs	1
77	Brush Pens	Packs	1

78	Board Marker (Red)	Pack	1
79	Board Marker (Blue)	Pack	1
80	Board Marker (Black)	Pack	2
81	Board Marker (Green)	Pack	1
82	POP (1 Kg)	Pkt	2
83	Clay Colour	Pack	1
84	Bold Coloured marker Pen	Pack	1
85	Oil Pastels	Pack	1
86	Pencil Colour (24 Shades)	Packs	1
87	Thread	Rolls	200
88	Rubber Bands (Big)	Pkts	8
89	Rubber Bands (Small)	Pkts	8
90	World Map-Physical (with separate UT of Ladakh)	Nos	500
91	World Map-Political (with separate UT of Ladakh)	Nos	500
92	India Map-Physical (with separate UT of Ladakh)	Nos	1500
93	India Map-Political (with separate UT of Ladakh)	Nos	1500
94	Graph Papers (A4 Size Sheet)	Nos	1500
95	Colour paper A4 size	pkt	1
96	Sharpener	Nos	1
97	Stamp Pad	Nos	1
98	Sacks	Nos	3
99	Register (100 Pages)	Nos	1
100	Register (200 Pages)	Nos	5
101	Register (400 Pages)	Nos	1
102	Thin Plastic Rope	Rolls	8
103	A3 size sheets	Rims	1
104	Coloured Flag	Pkts	4
105	Zip Lock Regine Bags	Nos	30
106	Tonner for Richo 3344	Nos	10
107	Tonner for Richo 2501	Nos	1
108	Tonner for Richo 2014	Nos	3
109	White Chalk	Boxes	3
110	Colour Chalk	Boxes	2
111	Thumb Pin	Boxes	1
112	Duster	pcs	63
113	Acrylic colour	Pack	1
114	Sketch Colour	Pack	1
115	Master Roll for Ricoh 3344	Rolls	2
116	Supplementary Answer sheet (02 leaf)	Nos	30000
117	Main Answer Sheets (4 Leaf)	Nos	20000

PRINTING REGISTERS FOR SESSION 2024-25

Ser No	Items	Den	Total Qty
1	Students First Aid Register (400 pages)	Nos	1
2	Stock Register (200 pages)	Nos	1
3	Attendance Register (as per sample)	Nos	40
4	Lesson Plan Diaries (Progress at FDRC)	Nos	60
5	Class Diaries (as per sample)	Nos	40
6	Level incharge register (150 Pages)	Nos	10
7	Deputy HoD Register (150 Pages)	Nos	11
8	Anecdotal Register	Nos	40
9	House Registers	Nos	4
10	Club Register	Nos	4
11	PTM register		40
12	White Glossy Files with logo		100
13	Circular Register		1
14	Pupils Attendance Register (400 pages)		1
15	Employee out pass register		1
16	Attendance Register (as per sample)		1
17	File Covers 100 each (Red, Green, Orange & Yellow)		100
	TOTAL		