

ARMY PUBLIC SCHOOL
DHAR ROAD, PO SATTANI-182101

(www.apsdharroad.com)

Mob No- 9622011071

Land Line No – 01992-294867 (Civil)

Email ID: apsdharroad@gmail.com

NOTICE INVITING QUOTATIONS
ARMY PUBLIC SCHOOL DHAR ROAD

1. Principal APS Dhar Road on behalf of the Chairman APS Dhar Road invites sealed quotations from eligible Printing/Stationery vendors/firms for **Procurement of Office Stationery for APS Dhar Road**. Vendors/Firms are requested to quote rate each for item separately as specified in list "**Annexure 'A'**" to this Notice.
2. Cost of material, transportation and labour charges and applicable taxes etc complete should be mentioned.
3. GST Number of the firm is required to be quoted.
4. Interested Firm/Vendor can visit the school on any day to clarify any query with regard to the above project.
5. Last date for submission of bids by 1600 hr on **27 Nov 2023**. The sealed bids should be deposited/reach by the due date and time. The responsibility to ensure this lies with the bidder. Bids received beyond the time and date given above shall be rejected.
6. Sealed bids should be sent by registered post at the address given below so as to reach by the due date and time. No responsibility will be taken for postal delay or non-delivery/non receipt of bid documents.
7. Location of the tender Box: Army Public School, Dhar Road.
8. Address of the School is as under:-

Army Public School, Dhar Road
PO-Sattani, Pin -182101
Jammu & Kashmir (UT)
9. This school reserves the right to change or vary any part thereof at any stage and also reserves the right to withdraw the project, should it become necessary at any stage/reject the quotations on **Technical Grounds/Incomplete Specification**.
10. TDS/ Taxes will be deducted as per the present rules while making full and final payments


(Dr Jyoti Bedyal)
Principal
APS Dhar Road

**INK FOR PRINTERS & SCHOOL STATIONERY FOR 3RD AND 4TH QTR
UPTO MARCH 2024 ; APS DHAR ROAD**

Annexure 'A'
Sheet 1/3

Ser No	Items	Den	Total Qty
1	A4 Size Paper	Rims	500
2	Legal Size Paper	Rims	8
3	Binder Clips Oddy Small	Pkts	2
4	Binder Clips Oddy Very Small	Pkts	1
5	CD Marker Black	Nos	5
6	Permanent marker	Nos	11
7	Calculator Big	Nos	2
8	Yellow Envelope (A-4)	Pkts	2
9	Yellow Envelope Large	Pkts	3
10	White Envelope	Pkts	2
11	Yello envelope with cloth	Pkts	1
12	Highlighter	Nos	2
13	Whitener	Nos	2
14	Pencil Packet	Nos	4
15	Blue Pen V 0.5	Nos	10
16	Green Pen V 0.5	Nos	10
17	Red Pen V 0.5	Nos	2
18	Talc Roll Big	Roll	1
19	Talc Roll Small	Roll	2
20	Blue Ball Pen (Reynolds)	Pkts	8
21	Fevistick Medium	Pkts	1
22	Flag Plastic (Multicolor)	Pkts	5
23	Stapler Pin Large	Boxes	2
24	Sticky Pad	Nos	3
25	Stapler Pin Small	Boxes	2
26	File Binder	Nos	5
27	Yellow Charts	Nos	70
28	Red Tape	Nos	5
29	Blue Tape		5
30	Poker	Nos	1
31	Blank CDs	Pkt	1
32	Paper Cutter	Nos	2
33	Stapler Small	Nos	6
34	Stapler Large	Nos	2
35	Scale Steel	Nos	3
36	File Covers	Nos	200
37	Box File	Nos	20
38	Glossy Files with Logo	Nos	120
39	Scrap Book	Nos	2
40	Transparent Tapes (Big Size)	Nos	16

41	Transparent Tapes (Medium Size)	Nos	10
42	Transparent Tapes (small Size)	Nos	15
43	Cutter	Nos	2
44	Black Chart Paper	Nos	52
45	White Board Marker	Nos	3
46	Fevicol Bottle (Medium)	Nos	3
47	Fevicol Bottle (25 ml)	Nos	22
48	Chart Paper (White)	Nos	60
49	Fluorescent Papers (All colours)	Nos	50
50	Handmade Paper (Green)	Nos	30
51	Chart Paper (Yellow)	Nos	30
52	Ivory Sheet	Nos	25
53	Golden Paper	Nos	12
54	Silver Paper	Nos	12
55	Fevicol (500 ml)	Nos	4
56	Glitter Tape (Full Length)	Pack	2
57	Coloured Tape (Plain) ½ "	Nos	5
58	Coloured Tape (Plain) 1 "	Nos	2
59	Brown Tape (Plain) 1"	Nos	6
60	Brown Tape (Plain) 2"	Nos	3
61	Cello Tape (Plain) ½ "	Nos	6
62	Cello Tape (Plain) 1"	Nos	3
63	Cello Tape (Plain) 2"	Nos	1
64	Foam Tape 1"	Nos	6
65	Masking Type	Nos	1
66	Glitter paper (Multicoloured)	Pack	4
67	Ribbon (All colours)	Nos	2
68	Paper Pins	Boxes	11
69	Safety Pins	Dozens	5
70	Drawing Pins	Pack	1
71	Push Pins	Nos	5
72	Cutter Blades (Big)	Nos	1
73	Cutter Blades (Small)	Nos	1
74	Brushes (Flat)	Nos	2
75	Brushes (Round)	Nos	2
76	Poster Colour (12 shades)	Packs	1
77	Brush Pens	Packs	1
78	Board Marker (Red)	Pack	1
79	Board Marker (Blue)	Pack	1
80	Board Marker (Black)	Pack	3
81	Board Marker (Green)	Pack	1

82	Drawing Pencils (Set)	Pcs	1
83	Pencil Colour (24 Shades)	Packs	1
84	Thread	Rolls	66
85	Rubber Bands (Big)	Pkts	6
86	Rubber Bands (Small)	Pkts	2
87	World Map-Physical	Nos	750
88	World Map-Political	Nos	750
89	India Map-Physical	Nos	2500
90	India Map-Political	Nos	2500
91	Graph Papers (A4 Size Sheet)	Nos	3000
92	Sharpener	Nos	10
93	Stamp Pad		2
94	Sacks	Nos	5
95	Register (100 Pages)	Nos	20
• 96	Thin Plastic Rope	Rolls	30
97	A3 size sheets	Pkts	1
98	Coloured Flag	Pkts	4
99	Zip Lock Regine Bags	Nos	2
100	Tonner for Richo 3344	Nos	30
101	Both side tape	Nos	20
102	White Chalk	Boxes	16
103	Colour Chalk	Boxes	12
104	Note Pad	pcs	5
105	Thumb Pin	Boxes	2
106	Duster	pcs	100
107	Spray Colour (Red)	Nos	1
108	Spray Colour (Yellow)	Nos	1
109	Sketch Colour	Pkts	4
110	Register (200 Pages) Civil Bus Entry Record	Nos	2
111	Register (200 Pages) Army Bus Entry Record	Nos	2
112	Master Roll for Ricoh 3344	Rolls	9
113	Supplementary Answer sheet (02 leaf)	Nos	20000
114	Main Answer Sheets (4 Leaf)	Nos	30000